



## Notes of Meeting 14<sup>th</sup> MAY, 2013, held at The Willows Training Room, Rippingale

**1. Present:** Chris Petz (Chairman), Sheila Scholes (Secretary), Tim & Chris Bladon, John & Judith Tyler, Phil Rippingale, John Scholes, Mike Hallas, Ginger Flatters, Jim Latham, Steve Warcup, Trevor Larner, Doreen Hilton, Angie Adams, (Allotments), Nigel Adams, Lynn Hall, John Warman

**2. Apologies:** Eva Patrick, Glenys Petz, Lin Oxley, Barry Flatters, Bryony Harrison.

**3 & 4. Notes of Meeting 9<sup>th</sup> April,** approved and no Matters Arising.

**ACTION/NOTES**

**5. WALK - CONFIRMED 18<sup>th</sup> JULY.** Led by Mike Exton with megaphone, afterwards buffet at The Bull – charge of £5.00 per head.

**6. TREASURE HUNT – CONFIRMED 6<sup>th</sup> JULY** Arrangements in hand (Chris), afterwards BBQ at The Manor House (RGAG).

### **7. W.I. DISPLAYS & COMPETITIONS – AS LISTED**

\* W.I. own portable display stand.

\* Members to donate cakes for Tea Tent

\* “My Lunch Box” – specific children’s competition – Tesco voucher prize.

\* Competition prizes – vouchers as appropriate, committee to provide

\* Photography prize – John & Judith Tyler to donate.

\* 2 Judges for competitions – W.I. to provide?

**Confirm Judges??**

\* We provide tables, W.I. own cloths.

**8. TEE-SHIRTS.** Available via Judith, order form in shop, on sale at Open Gardens weekend. 25 sold to date, can be reordered, as required, same price. Details on Website. Sale price £6.50 includes VAT which will be repaid. Thanks to Judith and Doreen for organising and monitoring.

**9. ROSE QUEEN** Sue (Atkinson) is organising with Daughter. Publicity opportunity. Transport in Parade by Motor Bike/Sidecar

**JIM LATHAM  
STEVE WARCUP**

**10. SHOP** - ongoing support in promoting event.

**11. CHURCH** – Bell peal confirmed.

**12. CHEEKY MONKEYS** - Meet Wendy to finalise details as advised:

**CHRIS/SHEILA**

\* space in tent for ? face painting \* participation in Parade.

**13. WILLOWS** - check if wish to be involved as last year.

**BARRY**

**14. CORRESPONDENCE** – none.

**15. BALANCE SHEET/STATEMENT/FORECAST.** Balance, as at 14<sup>th</sup> May £223.83. Initial forecast surplus of £2,000 still achievable..

**16 QUIZES** Numbers attending reduced – situation to be monitored. Additional publicity / more general knowledge questions suggested.

**(Note 23.05.13) Proposed quiz 26<sup>th</sup> May has been cancelled by Chairman)**

## 17. FORMAT OF FEAST DAY – UPDATE

**PARADE:** 12.00 Start

1. Nigel & Loud Hailer to “Marshal” participants.
2. Road Closure arrangements to be noted. NIGEL
3. 11 cars to date per Steve Hall.
4. PA System/ mobile mike organised (Ginger) from Wands, will enable music/ Announcement use. 50% discount from Wands, charge £50, invoice to RPC Clerk.
5. Scout {Patrol Leader with Rose Queen} to “Break the (Union) Flag” at (approx) 1.00p.m. before
6. Martin Hill, MBE, Leader of Lincs. County Council to open Feast, with Rose Queen.

## FIELD REQUIREMENTS/EQUIPMENT

1. Preliminary check of stock of tents, etc has been done, toilets booked.
2. Will need to hire chairs and tables SHEILA
3. List of offers of equipment attached to these notes and to be updated as/when. EVERYONE
4. Field Layout version 1 prepared, distributed and discussed – can be amended.
5. Paper darts – on tennis court. JIM
6. Be aware ice cream van, other vehicles “egress” if field is wet!

## 18. ERECTION DAY

1. 8.00a.m. start for organisers, 10.00a.m. for helpers (village)
2. Provide tea, coffee and e.g. bacon bap f.o.c.

**19. GRAND DRAW** – Need to push ticket sales. EVERYONE

## 20. FLYER/PROGRAMME

1. Three quotes obtained, best for 1000 flyers £58 & 500 programmes £350. We to design. Phil and Chris to action for supply at Open Gardens if possible. PHIL/CHRIS
2. Agreed to cover cost of programme by advertising, distribute f.o.c. to all Households to make event inclusive.
3. Viking Signs have offered very good price for large “Welcome” signs x 3. Phil to provide artwork a.s.a.p. PHIL

## 21. ANY OTHER BUSINESS

1. **Scout Games/Prizes.** Scouts to agree any charge to be made. STEVE W .
2. **Button/badge making machine.**  
Lengthy discussion: too expensive to hire equipment, purchase from £135 makes 250 1” badges. Defer to next meeting, Phil to forward info. to Committee. PHIL
3. **Insurance** – covered by Parish Council policy, Clerk to advise insurers of event. SHEILA
4. **A “Rippingale” Flag**  
Suggestion to purchase for 2014 – could be design competition within village.
5. **2014 – 28<sup>th</sup> July** 100 year Anniversary of W.W.I – be aware for special planning.

### DATE OF NEXT MEETINGS

THURSDAY 6<sup>th</sup> June &

TUESDAY 2<sup>nd</sup> July, 2013, The Willows Training Suite, 7.30p.m.

Meeting closed, 8.55p.m.  
Sheila Scholes, 24<sup>th</sup> April, 2013.