



NOTES OF MEETING HELD 8th JULY, 7.30 p.m.

The Willows Training Room, by kind permission of Amrit Khaira

1. **Present:** Chris Petz; Doreen Hilton; John & Judith Tyler; John Scholes; Chas Mayhew; Laurie Parcutt; Phil Ripplingale; Megan Man; Chris Bladon; Jim Latham; Nigel & Angela Adams; Chairman welcomed: Denny Watmore to the meeting.
2. **Apologies:** Bev Mechin; John Warman; Lynne Hall; Tim Bladon; Bryony Harrison; Ginger Flatters
3. **Notes from last meeting;** there were no amendment to the notes from the last meeting.
4. **Matters arising:** No matters arising all matters included in minute notes.

5. Last Fund-raising events

- I. **Feast Village Walk & Barbecue** – A very pleasant evening and the event raised £20.00 for feast funds.
- II. **Greenwood Quire** – disappointed that this was cancelled but beyond our control.

6. Arrangements Updates

- a. **Programme:** Phil R reported that the programme had been sent for printing but had not received date for delivery would check urgently. Phil has distribution under control when they arrive will contract all for help. PR
- b. **Draw Tickets:** If you have any tickets left that you cannot sale please give to Glenys or Lynne for resale on the day. ALL
- c. **Rose Queen:** Erin Warcup has been chosen for this year's Rose Queen.
- d. **Flag competition:** This has been judged and the winner was Glenys Petz the flag will be made up and hopefully will be flying on the day. Phil R to look for Flag Pole
GP/PR
- e. **Erection Days:** Wednesday and Thursday 16th/17th Chas M has produced a layout of the field with all areas defined for different activities: Pony rides; Sideshow games; vintage vehicles; hospitality ten; picnic area; concert tent; Arena inc. Rostrum and Appalachian Dancing; Judo; Vintage Tea Ten; WI Competitions; WWI Display; Displays; Scouts Tents; BBQ; Disabled parking; Ice Cream van; toilets. Not included are the fairground rides ordered by Mike H, Chas M to get in touch with Mike H regarding space, electric etc. that he needs. **Time for Erection Days is 9.00 a.m. on both days.** Bacon Rolls to be supplied for helpers Doreen H and Judith T to supply. Areas to be roped off this will happen on Sunday morning. ALL
- f. **Car Boot Sale:** 7 pitches booked to date. Field to be marked out on Friday afternoon. 8.00 a.m. stall set up 9.00 a.m. open till 12.00.
- g. **Ceilidh:** Tickets still for sale – Raffle Prizes needed is anyone has anything please deliver to Chris P. John T and Judith T to man the door on the night.
- h. **Dismantling:** Monday everyone who can help dismantle please help 9.00 a.m. start. ALL
- i. **Risk Assessment:** Draft was distributed and discussed Laurie to amend contact names and mobile numbers and finalize. All Public Liability for the individual events must be shown to Chairman. Marshalling will be tight on both Car Boot Sale and Feast so that individuals park in the correct place and roads are kept clear. Police aware of the event and hopefully will make a

presence. Rose Queen will now be transported by Steve Warcup's motorcycle & sidecar on the parade. LP

8. **Balance Sheet:** This was distributed for all to see.

FEAST SUNDAY

1. **Sunday Morning Preparations:** The field will be manned early in the morning for all displays and field activities to be in place by 11.00 a.m. so that the field is clear of cars etc.
2. **Parade**
 - 2.a. **Parade Management:** Ginger F to be Manager of the marshalling: Chas M, John T, John S, Steve H, Lynne H - all to be marshals. GF
 - 2.b. **Police** been notified
 - 2.c. **Fire Engine** – invited to attend
 - 2.d. **Traffic Management Plan** – Chris P wrote letter to residents of Pinfold Close re: closure of road and distribution on the day. Judith T to distributed. JT
 - 2.e. **Quarter Peal** – Chris has been given permission to have this on the day CP
 - 2.f. **Classic Cars** – A variety of cars will be attending even some Jaguars.
 - 2.g. **Rose Queen** – Motor cycle & sidecar to take transport Rose Queen on the Parade – Dress is in hand
 - 2.h. **Music** – PA System to be on Chris P's car and Denny Watmore to arrange driver CP/DW
 - 2.i. **Scouts** – All in place, tents to be erected in sideshows/games area.
 - 2.j. **Others** – Displays and exhibitions to be in main marquee.
3.
 - a. **Field management;** see above
 - b. **Main Events:**
 - i. **Opening Ceremony** Chris Petz/Mike Hallas to open the ceremony along with new Rose Queen. Breaking of the 2 flags, New Rippingale Flag and Scouts.
 - ii. **Dancing Dogs** - need a 15 metre square area
 - lii. **Sleaford Concert Band** 30/35 people to attend in concert tent
 - lv. **Judo Display** All in hand space on field to be allocated
 - v. **Appalachian Dancing** – Space near Arena for Dancers
 - vi. **Grand Draw Results** – Competitions from around the field to be announced at same time CP
 - vii. **Fly pass** – Approx. time depending there schedule 15.40 – 16.00
 - c. **Sideshows & Attractions – All listed attractions will attend:**
Fire Engine, Police, Lives, British Legion, Bee Keeping, Art Exhibition, WWI Exhibition, WI Exhibition, Competition Tent, Refreshments, Village Tea Tent, General Games 9, competitions, Scouts Games, Children's Donkey Rides; Children's roundabouts, Village Hall Tombola will not be attending.
 - d. **Church Service 7.00 p.m.** – Chris P had meeting with Rev Dr Linda Pugh and Finalized the service, Chris to get info regarding the readings to the volunteers .

9. **AOB Hospitality Tent:** this can be used by exhibitors and shows to house belonging, changing etc. tickets will be distributed for a free cup of tea or coffee from the Village Tea Tent.

Date of next meeting: 9th September 2014