

## Minutes of Feast meeting 16th May 2016

**Present:** Phil Rippingale (PR), Janet McNeill (JM), Mike Hallas (MH), Megan Mann (MM), Chris Bladon (CB), Chas Mayhew (CW), Bryony Harrison (BH) Joan Tarrant (JT), John Tyler (JoT), Judith Tyler (JuT), Chris Petz (CP), John Warman (JW), Richard Shuttlewood (RS), Christine Holland (CH) Bev Machin (BM),

**1. Apologies:** Jim Latham (JL), Phil Palmer (PP), Debbie Melbourne(DB) Denny Watmore (DW), Sadie Watts (SW), John Scholes (JS)

**2. Matters arising** – None.

### **3. 2016 Street Party and Church Service**

**a) Placement of tables and marquee:** 60 tables (to seat 360) will be placed either side of the marquee outside the pub. Marquee to be placed against the church wall opposite the Bull. The marquee is reserved for the band. Some discussion took place around space for disabled people/people in wheelchairs. It was felt that we could probably reserve some spaces in the widest part of the street, near the pub entrance. JW felt that if people needed shade they should bring their own, or find somewhere shady to sit.

**b) Street Champions:** All champions have delivered some, or all of their invitations. The response has been excellent and a good attendance is expected. MM said that there had been one donation, one offer of help on the Saturday and one offer of a raffle prize. Champions spoke of people's enthusiasm and knowledge about the event via the newsletter. MM suggested high visibility waistcoats for street champions so that people could identify them. CB has 2 or 3, CP has about 6 and PR will email John Scholes to see how many he has.

**c) Allocation of table space.** It was agreed that no spaces can be pre-booked! RS suggested streets may want to sit together to encourage people to get to know each other but others felt it should be organic, with people sitting where they liked. PR wondered if we could guess how many people would attend to make sure we have sufficient space/tables available. MM to gather more information from street champion sheets for PR.

**d) Reception and booking in of tables, food baskets etc.** Chairs can be brought down in the morning – as long as they are labelled. Some labels to be purchased to attach to chairs if people forget. The playing field gates could be left open for people to park cars, unless it is raining.

The band marquee will go up from 8am on Sunday morning once the road is closed. Tables can then be placed either side and decorated. Marquees behind the Bull to be erected from Tuesday evening/Wednesday evening onwards, and possibly during the day too. Equipment to be fetched from lock-up on playing fields. External sides will go up on marquees and maybe others if weather is wet. PR suggested we buy new webbing as the existing webbing is old and the wrong length. It was agreed to buy 10 new lengths (2 per marquee). PR to contact Andrew and Gail of the Beerfest group to see if they will part-fund the purchase.

BM said the grass will need cutting behind the Bull before the tents go up. PR to speak to Dave.

e) Overflow placement: PR has been offered 11 tables and 6 extension pieces from Edenham Village Hall. CB has some spare tables too. People could be asked to provide their own tables, especially if they have a large group. One family in Charlton Close is bringing 12 people and MM/JM are likely to have about 20!! Overflow tables could utilise the village green and the church yard, and people may also sit on picnic blankets.

f) Road closure signs: 13 are needed and the cheapest price is £350 +VAT. VAT can be reclaimed as it would be council expenditure. Meeting discussed whether they should be sold, hired out or kept after the party was over. No decision was taken on this. MM offered help to put the signs out before 8am on the Sunday.

g) Rose Queen: 2 firm applications received and one possible other. CP will find a small impartial group to judge the applications for the new Rose Queen. PR to ask Eva Patrick to source tiaras. CP to ask Sheila Scholes if she still has a rose bowl. PR to speak to Eva about capes for the 2 attendants. CP to contact current rose queen to see if she is available to hand over to the new one at the party.

h) Commemorative cups: Some interest already. CP to check latest date to ensure cups are available to give out at the party. CP to get paperwork from PR re the cups.

- MH would like to know how many children under 11 will be attending the party, for the medals. Street champions weren't asked to get this information though.
- It is hoped that the ice cream van will attend on the day. JM will check next week with the man.
- The fish and chip man from Morton asked if he could bring his van along. It was felt that this would be more appropriate on the Quiz night.
- Dave may set up a BBQ in the pub grounds. PR to ask Dave.

i) Funding: The application has been sent off. £500 has been requested from the community grant fund.

j) Timings:

i) Concert band: 1.00-1.45 and 2.45 – 3.30.

ii) Punch and Judy: 12.30-1, 2-2.30, 3.30-4pm in beer tent. Face painting also there. £1 charge for face painting – profit to Cheeky Monkeys.

iii) Opening ceremony: 12.15. Short introduction by chairman of Feast committee, hand over to Bev Machin and then short speech by new Rose Queen. PA system to be powered from church or the Bull. Band (or member of the committee) to lead everyone in singing Happy Birthday to the Queen at the end of the opening ceremony. JT suggested waving union jack flags whilst singing and during the fly past.

iv) Fly past – 3.55. There should be three passes.

v) Road to be cleared immediately after the fly past.

vi) Church service 6pm.

k. Entertainment for adults. Art group to put on a display in the church. JL also to put on a small Rose Queen historical piece. No other side shows as all Rippingale residents need to be able to take part in the party on the day.

l) Bellringing: 5.30 bell ring ready for service at 6pm.

#### **4. AOB's**

CP mentioned risk assessments for the party. PR to email Laurie Parncutt about these.

Richard Shuttlewood asked about security on the day. PR to ask Sheila Scholes about the availability of the local CPSO to be present in the village while the party is on.

CB asked about First Aiders. PR to contact Nigel Adams to see if he could arrange First Aid cover. There are First Aiders on the committee though (CH and MM).

Band refreshments: PR to discuss with Jayne Field (Band admin) and then chat to Dave at the Bull to see if he could provide a cup of tea. Alternatively the tea urn could be put on in the church. Committee could provide tea bags, coffee, biscuits etc.

Glenys P has had some offers of cup cakes for the party but still needs more. GP will make contact with the people who have offered their services.

JT said flags should be available on the tables for people to wave when the spitfires fly past.

#### **5. Date of next meeting:**

**Tuesday 31st May 2016 7.30 in the Bull.**