

Minutes of Feast meeting 31st May 2016

Present: Phil Rippingale (PR), Janet McNeill (JM), Mike Hallas (MH), Megan Mann (MM), Chris Bladon (CB), Chas Mayhew (CW), Bryony Harrison (BH) Joan Tarrant (JT), John Tyler (JoT), Judith Tyler (JuT), John Warman (JW), Richard Shuttlewood (RS), Christine Holland (CH), Jim Latham (JL), Phil Palmer (PP), Debbie Melbourne (DB) Denny Watmore (DW), John Scholes (JS), Jonathan Newell (JN), Laurie Parncutt (LP)

1. Apologies: Bev Machin (BM), Chris Petz (CP),

2. Matters arising – None.

3. 2016 Street Party and Church Service.

a) Equipment collection, placement (fine and rain solutions), return.

i) 60 tables – PR and PP collecting Thursday 9th pm and returning to Melton Wed 15th pm. PR to check if ok with hire firm. 60 tables will fit in the four marquees, or on the street. They will be stored in PR's barn till Sunday.

ii) Other tables, including PR's are available and should seat up to 120 people.

iii) Marquees picked up from playing fields at 9.30 Mon 6th June and transported to the Bull. Extra trailers were offered. DW's kind offer of trailer declined as there are sufficient now.

iv) Band marquee. 38 chairs required for band – PR to supply 24, Dave (Bull) to supply 14. Marquee to be situated by the side of the Bull if poor weather.

v) Beer tent. To be placed near the power point beside the Bull - to house face painting and Punch and Judy.

vi) Toilets. Delivered on Friday 10th, removed on Monday 13th – to be placed on the right hand side of the Bull.

vii) and viii) Roundabout and bouncy slide – Placed at side of Bull, bouncy castle needs to be on grass. Rides to be delivered Sunday am and removed Sunday evening and will be run by the company. Their delivery vehicle will have access to the side of the Bull. MH to contact them about generator(s).

b) Looking after entertainers. PR will house the band in his conservatory. Tea urn, tea, cups, soft drinks and water to be provided by PR. Dave (Bull) kindly offered to donate plates of sandwiches for the band. Sandwiches to be at PR's by 12.30 please. Eric Jessop and PR will allow Band member's cars to park either at PR's or Eric Jessop's (Middle Street). The vehicle with instruments will also park at PR's. Band will not arrive till 12.30 though PR will continue to speak with co-ordinator to finalise arrangements.

PR has tried unsuccessfully to contact the Punch and Judy lady to finalise arrangements, but will continue to try. Dave (Bull) to provide sandwiches for her too.

c) Feedback from Street Champions. It was agreed that the Street Champion's personal approach with invitations had been hugely successful. Response has been very positive and based on approximate numbers, there may be around 470 attending (excluding Dovecote as results not yet available from this street). Some residents (who may have been out when invitations were delivered) have phoned for a ticket on reading the newsletter, and these have now been provided. Poor weather would mean fewer attending, so there should still be room in the marquees to seat people. MH asked about the numbers of children attending. This figure is not known, but 50 commemorative medals have now been purchased and these will be given out on the day. If more are needed, they can be provided afterwards.

The Willows have received information about the party but were concerned about adequate support for residents. They will approach resident's families to see if they can help. JuT suggested we could provide cakes for the Willows and MM suggested the Sleaford band may be able to go to the Willows after the party. PR will ask if some of the band members could perhaps entertain the residents briefly. Another suggestion was that video footage could be taken of the event and shown to residents. JL offered to do a short historical presentation, but it was felt that some of the residents may be too old for this.

PR has issued an invitation to Wherrys.

d) and e) Reception and booking in of tables, food baskets etc and overflow placement: If tables/food baskets are brought during the morning, they must be labelled (these will be available if residents haven't done it themselves) and placed on the village green or on a table (in the case of baskets). There was some discussion about where extra tables might be placed and if the traffic near the village green may be dangerous for children. It was agreed that families need to be responsible for their own children. Warning signs for traffic will be in place. MH suggested extra tables could go further up High Street as the road will be closed, without denying access to the Bull grounds.

f) Road closure signs – update: All have arrived. A few people will be needed from 7am on Sunday 12th to place the signs and sand bags. MH, JN and JL all offered help. PR has done a layout for the signs and JW will check placement prior to the party. All volunteers to meet at JW's (1 Wendover) at 7am on 12th. It was queried as to whether the signs came with any instructions on safe placement. JW said that they hadn't but between 50 and 100 yards before the hazard/road alteration was acceptable. JL again suggested advertising the signs for sale after the event, in the Parish Magazine. They will also be advertised through SKDC and Highways Dept. RS asked if signs saying 'Caution, Street Party' would be provided. JW said they were. CB offered an A board if it was needed.

g) Risk Assessments. Tables will be placed safely by committee, but members of the public use them at their own risk. Tables should be placed so there is a clear passage between them for ease of access in the event of an emergency. An information leaflet will be on every table (PR). The PA system will require cables to be run, and these must be placed safely so there are no trip hazards. All outside entertainments will provide their own risk assessments. PR said that marshals with high visibility jackets will be available to offer assistance. He asked that all committee members be watchful and offer help if needed, and introduce people new to the village to others where possible. JW suggested purchasing lanyards with badges on for the marshals but it was felt these weren't visible enough. RS asked about emergency meeting place in case of fire but LP said that this would

not be necessary as it is an outside event. If people use the playing fields to park, it will be at their own risk and there is a sign to this effect.

Since the meeting, LP has said he will produce a risk assessment by next weekend and give a copy to PR and one to Sheila Scholes for the Parish Council.

h) Rose Queen – choosing. 2 application forms received, but a third party couldn't choose between them. MM suggested Audrey and Nobby Gray could choose as older members of the village. JuT said that they had a Wimbledon Umpire coming to speak at WI this week and that he could be asked to read the two resumes and choose one, as an independent outsider. JuT to ask if he will do this. PR will ask Eva to source a rose bowl and two tiaras. CB to ask Santos Signs for a quote to produce two sashes with appropriate wording on.

i) Commemorative cups. 33 orders so far. CP away on holiday now, but the decision was made to order and pay for 72 and then endeavour to sell them all. Dave will have some at the bar in the Bull. CP will deal with all orders, rather than street champions taking money.

j) Finance report and Funding. An opening balance of £2,618 has now reduced to £1,386 due to Party and fund raising expenditure. It was agreed we needed to raise more funds but there are already fundraising events lined up until Christmas. The application to the Community Fund was turned down as the committee isn't meeting until after the Party. MH to discuss the decision with Sheila as the application was in on time. MH suggested we put out some donation boxes on the day to raise money for the Feast account. JuT said the Bunting Babes were currently trying to raise money for an additional defibrillator for the village. The committee agreed to give a proportion of any money raised towards this. PR will include information about donation boxes in the leaflet on each table.

k) Timings for entertainments.

i) Concert band – times have been agreed by them. 1-1.45 and 2.45 – 3.30. PR felt the Punch and Judy might need to move to a later time as families may want to sit down and eat first – perhaps 1.15? This would clash with the band but they should be far enough away not to be too loud.

l) Entertainment for adults. Nothing to add for this.

m) Bell ringing/Church service. The normal service peal will be rung about 5.30 or 5.45. Nothing to add re the service as Lynda P is still away.

n) First Aiders/Village security. A list of First Aiders, together with mobile contact numbers will be posted at various places near the party. Christine Holland, Adrian and Eric Field-Lucas, Chas Mayhew and Megan Mann have all agreed to be available. Nigel (a LIVES first responder) is yet to confirm his attendance. No PCSO's are available on the day of the party as it is Bourne's festival weekend too. After discussion it was agreed that residents would need to be responsible for securing their own properties on the day.

4. AOB's

RS queried whether the grass will be cut on the village green and at the top of High Street. PR to speak to Sheila Scholes.

JL mentioned that his exhibition told of a fascinating history of Feast Days in Rippingale since the first one in 1899. On previous feast days there was a tradition of decorating a bike, with a prize for the best one. Could we reinstate this if we have a Feast next year?

RH felt that we should make sure we have some photos of this year's Party. People could take their own and a drop box be set up. JL said that the local press don't have photographers now to attend events. A short report, with a photo could be sent to the local paper after the event.

PR said that 2 tables will be reserved, one for this year's Rose Queen Emily Parkin and her family, and one for the new Rose Queen. These tables will be near the band marquee.

JM will email/ring the Ice Cream man ((Snow White catering) to try and get confirmation that they are still attending. They will either be placed on the Bull Car Park or possibly at junction of Middle Street.

JuT said that they had sourced flags for people to wave but they were too expensive to buy, so they are buying red, white and blue balloons instead!

PR said that the marquees will be erected next Tuesday, Wednesday and Thursday evening from 7.30 onwards – all helpers are welcome!

PR will draft a short review of the party for the July Village newsletter, as it will be just before the deadline.

No date was set for another meeting though Phil may arrange one for August.