



**NOTES of a Meeting of Rippingale Parish Council,  
Held on 15<sup>th</sup> October, 2015 7.30p.m., at Rippingale Village Hall.**

**Present:** Councillors Mrs. B. Machin (Chairman), Mrs. L. Hall, Mrs. E. Field-Lucas, M. Exton, M. Hallas, J. Latham.

**In Attendance:** Mrs. S. Scholes, Clerk to Rippingale Parish Council, Members of the Public (4).

**PUBLIC FORUM**

**PF1.** Overhanging trees, Sands Court – Clerk investigate and report/action.

**PF2.** Dovecote Estate garden of resident RIP overgrown. – Clerk report to SKDC.

There being no further questions from members of the public present, the Chairman opened the Council Meeting at 7.35p.m.

**1. WELCOME.**

166. The Chairman welcomed all present.

**2. APOLOGIES FOR ABSENCE**

167. Apologies were received from Cllr B. Cook and D. Cllr P. Moseley. The Register was completed.

**3. TO RECEIVE ANY DECLARATIONS OF PERSONAL INTEREST, IN ACCORDANCE WITH THE REQUIREMENTS OF THE LOCALISM ACT 2011, AND TO CONSIDER ANY REQUEST FOR DISPENSATIONS IN RESPECT OF DPIS.**

168. Cllr Field – Lucas declared an interest, as a resident of adjacent property, to Item 14, The Bull Inn.

**4. TO APPROVE AS MINUTES THE NOTES OF MEETING 13<sup>th</sup> AUGUST, 2015.**

169. **IT WAS UNANIMOUSLY RESOLVED THAT** the Notes of the meeting 13<sup>th</sup> August, 2015 be approved as Minutes. The Resolution was carried.

**5. TO RECEIVE REPORTS.**

170 5.1 **Clerk's Report** – Noted.

171 5.2 **Allotments:** **IT WAS UNANIMOUSLY RESOLVED** that the RGAG Allotments Annual Open Day would be facilitated as a Parish Council Event. The Resolution was carried.

172 5.2.2. Receipt of signed agreement by RGAG regarding use of Barbecue area was noted.

173 5.3 **Welcome Pack:** Chairman hopes this will be completed for issue in January 2016. Offer of help with design has been received, newsletter request for local organisations' information done.

174 5.4 **War Memorial Restoration:** Cllr Latham welcomed offers of assistance to progress this project. In first instance he will pass papers to Clerk, Cllr Field-Lucas offered to process planning and other permissions.

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175 5.5 **VHMC AGM:** Cllr Hallas reported. Cllr B. Cook will be asked to confirm whether he wishes to be the Council's Committee representative; aspects of VHMC management were queried. The Chairman (Mrs. W. Gray) has requested advice from Cllr Hallas regarding financial controls.

176 5.6 **Good Neighbour Scheme.** Following the inaugural meeting of the proposed Community Lincs Scheme, Cllr Hallas will continue as the Council's representative; a separate Working Group/Committee will be required in the future. Financial and other resources commitments will be required. The Chairman, Cllr L. Hall and Mr. D. Diess, HCS Co-ordinator, to attend the next meeting (2<sup>nd</sup> November.)

177 5.7 **Defibrillator.** **IT WAS UNANIMOUSLY RESOLVED THAT** the preferred defibrillator cabinet is purchased; that arrangements proceed in the absence of Cllr Field-Lucas to install the equipment and promote first training sessions. Clerk to liaise with Mr. N. Adams in the interim.

178 5.8 Spring **Bulb Planting.** It was noted that the Scouts' organisers had made alternative arrangements with the church.

179 5.9 **Aveland Parishes Plan.** Nothing to report.

## 6. POLICIES AND PROCEDURES

180 **IT WAS UNANIMOUSLY RESOLVED THAT:**

181 The Council's "Social Media" Policy Document be adopted

182 "What Can Councils Do?" & "10 Principles of Public Life" document " be noted and added to portfolios and noted.

## 7. GRASS CUTTING – VILLAGE APPROACH ROUTES.

183 **IT WAS UNANIMOUSLY RESOLVED THAT** the Agenda item be discussed in Closed Session. The Resolution was carried. *(Clerk's Note: Item not discussed, carry forward to next Agenda).*

## 8. EMERGENCY PLANNING WORKSHOPS -2016

184 Dates were noted, together with the Council's intention to support the LCC Initiative.

## 9. ENVIRONMENTAL AGENCY CONSULTATION.

185 The response to the E.A. submitted by resident (N. Jervis) was noted and received the Council's support.

## 10. FINANCIAL MATTERS

186 10.1 Schedule of payments and Financial Data Check reports were noted.

187 10.2 Notice of **Audit** received and published, attention drawn to incorrect analysis reporting (2013/4) re Council Tax support.

188 10.3 **Meeting** for financial overview – still outstanding.

189 10.4 **Transparency Code** – LALC advice sought, no initial registration made for set up funding of e.g. Council website.

190 10.5 **Budget** Requirements – Clerk requires expenditure requests to prepare annual budget.

## 11. POLICE, DISTRICT AND COUNTY COUNCILLORS' REPORTS

191 Nothing to report.

## 12. CORRESPONDENCE RECEIVED.

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192 The Correspondence List was noted.

### **13. PLANNING POLICY AND APPLICATIONS.**

193 **13.1 (1774)** Erection detached garage, Tate Barn, Car Dyke Farm, Rippingale Fen. Nothing to report.

194 **13.2 (2081)** Remove Horse chestnut tree and replace 5 High Street, PE10 OSR. Approved.

195 **13.3 (2118)** Vehicular Access & Off Road Parking 22 East Street – Application withdrawn.

195 **13.4 (2705)** Erection Detached Garage, 15A East Street – Previously circulated, no objections, SKDC advised accordingly.

### **14. THE BULL INN.**

196 **IT WAS UNANIMOUSLY RESOLVED THAT** the Parish Council will request Mr. L. Parncutt to carry out preliminary research on nominating The Bull as a Community Asset.

### **15. COUNCILLORS' REPORTS AND ITEMS FOR INCLUSION ON NEXT AGENDA.**

197 Fly Tipping and unauthorised drain – Doctor's Lane

198 Street Lighting, Pinfold / Station Street

199 Purchase of RPC Exhibition display stand.

### **16. DATES OF NEXT MEETINGS**

200 By agreement, the dates of next meetings to be reviewed and Councillors to be informed.

### **17. TO RESOLVE WHETHER TO EXCLUDE THE PUBLIC AND PRESS FOR CONSIDERATION OF THE FOLLOWING CONFIDENTIAL MATTERS.**

201 **IT WAS UNANIMOUSLY RESOLVED THAT** in view of the confidential nature of the business to be discussed, *Members* of the Public be requested to leave the meeting.

The Resolution was carried and all members of the Public left the meeting (8.30p.m.)

### **18. GRASS CUTTING AND MAINTENANCE ARRANGEMENTS.**

201 **IT WAS UNANIMOUSLY RESOLVED THAT**

- 202 the Terms and Conditions relating to a Council contractor are revised and that he becomes a part-time Council employee with responsibilities as detailed in a contract of employment.
- 203 that interim ad hoc arrangements are made for agreed maintenance work, with a contractor for the winter season 2015/2016
- 204 that a works' schedule be drawn up to enable the Council to seek maintenance work tenders, effective 1<sup>st</sup> April, 2016.
- 205 that Councillors Exton and Cook are appointed as supervising members to manage the work carried out by the Council's employee and contractor.
- 206 that equipment assets and use of the portakabin, including planning permission renewal, is reviewed.

### **202 HCS DRIVERS' "THANK YOU"**

Members are reminded of the invitation to attend 23<sup>rd</sup> November, 2015 – 3.00p.m., Village Hall.

203 There being no further business, the Chairman thanked all for attending and closed the meeting at 9.05p.m.