



Notes of Meeting of Rippingale Parish Council,  
Held 14<sup>th</sup> April, 2011, at Rippingale Village Hall.

**Present:**

Cllrs D. Sankey (Chairman), P. Moseley, M. Exton, B. Flatters,  
C. Cllr M. Hill

Members of Public: Messrs T. Bladon, D. Diess & L. Parncutt.

**A: PUBLIC FORUM**

**1. Pavement 27 East Street.**

Mr. Bladon requested the encroaching bank in front of the property be reported to LCC Highways to enable the reinstatement of pavement.

There being no further business, the Chairman closed the Public Forum.

**B: PARISH COUNCIL MEETING.**

**1. CHAIRMAN'S REMARKS:**

Cllr Sankey welcomed all to the meeting. The Parish Council had not met in March 2011, as insufficient councillors were able to attend. This would be the last meeting before Council Elections and that the Chairman would not be standing for re-election. He, together with Cllr Moseley, had been asked to continue as a shortage of nominees was expected. However a number of nominations have been received and hence the Chairman had withdrawn his nomination. Cllr Peter Moseley had likewise withdrawn. Cllr Mrs. Christine Rice will not seek re-election due to other family and work commitments.

**2. APOLOGIES FOR ABSENCE:**

Apology for absence received from Cllr Mrs. C. Rice (abroad)

**3. TO RECEIVE DECLARATIONS OF PERSONAL INTEREST:**

**3.1 Holder of Allotment, B. Flatters,**

**3.2 Hospital Car Service Volunteer Driver, P. Moseley.**

**4 NOTES OF MEETING 10<sup>th</sup> FEBRUARY, 2011 TO BE APPROVED AS MINUTES.**

**4.1 Corrections to Notes:**

Item 6.2 : Figure amended to £15,750 (Typo error)

Item 12: Rippingale Doctor's Surgery: sentence amended "... offered to New Springwells Partners for sale, NSP do not wish to purchase *this property* ..."

Subject to the above amendments, Cllr Moseley proposed and Cllr Exton seconded the proposal that the above Notes be approved as Minutes. This was agreed.

## 5. CLERK'S REPORT ON MATTERS OUTSTANDING.

### 5.1 Parish Council Elections, 5<sup>th</sup> May, 2011.

Eight nominations have been received for the seven Council vacancies, votes would be counted on Friday 6<sup>th</sup> May. The Clerk thanked all members of the present Parish Council for their efforts and commitment and expressed appreciation for support given to the Clerk.

### 5.2 Review Hospital Car Service Charges.

The Chairman, Clerk and HCS Coordinator had prepared an Information leaflet which was distributed to Councillors. It was proposed that with effect 1<sup>st</sup> May, 2011 the rate charged to users (25p per mile since 2004) be increased to 35p per mile and that the present rate paid by the Parish Council (30p per mile) remain unchanged. Cllr Flatters proposed and Cllr Sankey seconded the proposal that the Information Leaflet be approved. This was agreed. Clerk to publicise in Newsletter/website and requested IT assistance in the leaflet design from Cllr Moseley.

### 5.3 Revised Village Design Statement

VDS Group is aware of Council's request for involvement; Parish Council to monitor.

### 5.4 Trusteeship, Jubilee Playing Field.

Clerk has received further advice from Solicitors: it is necessary to register ownership with the Land Registry and will require Interim Trustees' resignations. Matter to be carried forward when new Councillors' names will be advised to Charity Commission. Chattertons are writing to confirm these details. The intention is that the Trusteeship is in the name of "The Parish Council" rather than individuals.

*In consideration of C. Cllr M. Hill, it was agreed to revise Agenda order:-  
Agenda Item 10 "Receive Reports from Representatives of Outside Bodies"*

C. Cllr Hill expressed thanks to the Parish Council for its work on behalf of the community. In answer to questions he advised:

- a) The County Council has gritting salt in reserve for 2011/12.
- b) Pot Holes are being repaired due to special funds allocation from national government.
- c) There are to be no library closures, but mobile library routes are being amended and other means of staffing libraries are being considered.

*C. Cllr Hill left the meeting at 8.05p.m.*

## 6. FINANCIAL MATTERS

### 6.1 Bills , Receipts, Budget, Accounts.

#### 6.2.1 Cheques signed in interim:

C. Boyfield	£670.85
Source Plumbing (JPF)	£ 65.00
Village Hall Grant	£1000.00

D. Sankey, Chairman's phone	£ 65.00
S.M. Scholes	£ 330.40
Anglia Water (3/11)	£ 141.65
Fovia	£ 16.07
S.M. Scholes (Annual hours)	£2004.60
C. Boyfield	£ 447.50
Cheques for signing:	
Fovia	£ 30.61
HCS; D. Diess	£ 36.40
G. Eames	£ 15.36
J.M. Hallas	£ 3.90
D. Harris	£ 18.00
S. Picton	£ 16.80
J. Warman	£ 6.00
J. Wiseman	£ 27.96
F. Wyer	£ 15.90
Came & Co, Tractor Insurance	£ 131.08
LALC Subscription	£ 235.10
Environment Agency, Allotment	£ 10.18
D. Sankey, Website	£ 16.90
S.M. Scholes	£ 523.48

Clerk has prepared Statement of Accounts to 31<sup>st</sup> March, 2011, previously circulated. Balance carried forward £12,684. VAT refund of £440.82 has been requested.

## 6.2 Clerk's Terms & Conditions of Employment.

HMRC advise of PAYE scheme applicable to Clerks effective 6<sup>th</sup> April, 2011. In a Memo (12.04.11) to Chairman and Councillors, the Clerk proposed that D. Sankey be asked to complete his work on the Review and report to the new Parish Council. This was agreed.

## 6.3 Risk Assessment & Management/ Appointment of Internal Auditor

6.3.1 In compliance with Annual Return, Councillors confirmed receipt and agreed to Clerk's report 10<sup>th</sup> February, 2011.

6.3.2 The Council approved the appointment of Mr. B. Hutchison as Internal Auditor.

## 7. PLANNING

7.1 (0213) Renewal Temporary Planning Permission, Portakabin &

7.2 (0214) Temporary Planning Permission proposed storage container, Playing Field - applications pending .

7.3 Land to rear of Doctor's Surgery. SKDC confirm Enforcement Proceedings have been served.

7.4 Fence, Middle Street. SKDC are monitoring regarding required Planning Permissions.

7.5 (0353) Ground Floor Rear Extension & Alterations to Dwelling - approved 18<sup>th</sup> March, 2011.

**8. CORRESPONDENCE RECEIVED. February - April 2011.**

8.1 (Community Lincs) Best Kept Village Competition 2011 NFA

8.2 (CPRE) Invitation to Affiliate - NFA

8.3 Clerks & Councils Direct & The Clerk Journals March 2011

8.4 (LALC) Newsletter Spring 2011/Came & Co Newsletter/Security Audit Information/Raising Awareness Neurological Illness/Emergency Planning Seminars.

8.5 (LCC) Bus Service Reductions - information in Newsletter

8.6 (VHMC) Acknowledgement of Donation, Accounts to follow.

8.7 Rural Lincs, Spring 2011.

8.8 (PM Engineering) Fencing Repairs.

8.9 (Cheeky Monkeys Playgroup) Request financial assistance, Clerk has replied, carry forward.

8.10 **Rippingale Doctor's Surgery.**

The Chairman read letter from Action Group (5<sup>th</sup> April 2011) sent to J. McIvor, CEO of PCT. It had been possible to obtain copy of the NSP letter referred to (24<sup>th</sup> January 2011). The Chairman reported that from his last conversation with Dr. Parry, he understood that the Practice itself was yet to hear from the PCT. Cllr Moseley summarised that there is no change on the core issue of the building ownership/probate situation. He opined that it is important to keep open the means of communication with the PCT and the Practice, but an attitude of engagement with the Practice would be preferable.

**9. Receive Reports from Council REPRESENTATIVES:**

9.1 **Grass Cutting, Village Maintenance Matters** - Cllr M. Exton.

Grass cutting is progressing; daffodil cutting is being monitored. Cllr Exton requested a letter of thanks be sent to Mr. S. Charlton who has felled trees and cut hedges on High Street, cemetery to A15. 2011.

9.2 **Playing Field, Tennis Court, Football Club** - Cllr P. Moseley

9.2.1 **Proposal:** *"That all organised games and events on the Jubilee Playing Field be subject to a Standard Letting Agreement and attached provisions according to any approved special requirements."*

The proposal formalised the previous discussions of the Parish Council. All users of the field and its facilities will be required to sign a Standard Agreement - as previously drafted - and any relevant provisions to the user/event. The proposal was seconded by Cllr D. Sankey and unanimously agreed.

9.2.2 There have been reports of children causing damage to the tennis court by bike-related activities. Cllr Moseley reported that the court is however being well-used in an appropriate manner for 5-a-side football and tennis. The site Inspector has recommended that a concrete apron be laid at the entrance to keep mud off the surface. Cllr Moseley urged the Council to monitor this area to avoid damage to the surface

9.2.3 Additional Play Equipment - Cllr Exton has deferred , pending the Council Election.

9.2.4 Cllr Exton has reviewed the Playing Field Inspection Report, January

### 9.3 Use of Jubilee Playing Field - Agreement with Football Club

Cllr Moseley advised that after further correspondence with the Club, the Agreement has been declined, the Club's latest response being 7<sup>th</sup> April, 2011. The Chairman has subsequently spoken with the (new) Club Secretary asking again for the specific reasons for non-signature, confirming that much time and effort has been spent by members of the Council to secure an amicable and accommodating agreement. An offer was made to meet with the Secretary prior to the Parish Council Meeting.

Cllr Moseley advised that every effort has been made to bring this matter to a satisfactory conclusion and regrets that it seems unlikely that there will be a resolution before the end of the current Parish Council term.

Councillors agreed that it would be inappropriate to accept the "voluntary contribution" (£405) referred to in the Club's letter 7.4.2011.

### 9.4 ALLOTMENTS.

9.3.1 Cllr Flatters reported that new plots are being taken up; weed control of unused plots is in hand; a "Smart Water" security system is being looked into, together with insurance cover. It is also planned to install a chemical port-a-loo. A barbecue was held for emigrants Chris & Stuart Williamson. Cllr Flatters expressed thanks to members of the Allotments Group who are working well together.

### 9.5 Outstanding & Reported Matters

9.5.1 **Lagoon**, Millers Close/Station Street. The file was handed to Cllr Sankey for follow up.

9.5.2 **Standing Water** Station Street & Doctor's Lane. Last report from LCC that contractors have matter in hand. Clerk to pursue.

9.5.3 **War Memorial** - yet to be inspected by Mr. Boyfield.

9.5.4 **Street Lighting** - Cllr Flatters to arrange site meeting with SKDC who have not responded to reported faults. It was further suggested that he take up the issue with new District Councillor after 5<sup>th</sup> May.

9.5.5 **Parish Notice Board** - Cllr Flatters advised work is in hand.

9.5.6 **"No Cold Calling Zone"** - Cllr Moseley requested the initiative be carried forward to new Parish Council and offered his assistance.

10. Reports from Representatives of Outside Bodies - See above

## 11. Matters of an Urgent Nature

### 11.1 **Village Website**

The Chairman advised that a committee should be reformed. Cllr Moseley has been providing assistance on an ad hoc basis. Cllr Exton expressed interest in helping. It was hoped that the new Parish Council would continue to seek support to maintain the web-site.

## 12. DATE OF NEXT MEETING

**Thursday, 19<sup>th</sup> May, 2011. 7.00p.m. The Village Hall - Annual Parish Meeting, followed by Parish Council Annual General Meeting.**

There being no further business, the meeting closed at 8.55p.m.

Sheila Scholes,  
Clerk to the Council,  
17<sup>th</sup> April, 2011.

### Future meeting date:

9<sup>th</sup> June

14<sup>th</sup> July

15<sup>th</sup> September

10<sup>th</sup> November.