



Minutes of Meeting of Rippingale Parish Council,
Held 13th June, 2011, at Rippingale Village Hall.

Present: Cllrs M. Hallas (Chairman), J. Latham, B. Flatters, M. Exton, S. Stewart.
In Attendance: Mr. Mrs. K. Cotton, Mr. T. Bladon (Members of Public), apologies received from Mr. D. Diess, Mr. L. Parncutt.

PUBLIC FORUM:

PF1 Overhanging Branches 113 Station Street: Clerk to look at and report to householder or maintenance contractor, liaison with Cllr M. Exton if necessary.

There being no further business, the Chairman opened the meeting of the Parish Council at 7.35p.m.

1. Chairman's remarks.

Cllr Hallas welcomed all to the first full Meeting of the Parish Council. On 26th May, Councillors attended a briefing meeting; further discussion and approval of decisions taken at this meeting are included in this evening's Agenda; he apologised for the large amount of business to be dealt with.

2. APOLOGIES FOR ABSENCE & REASONS GIVEN

Apologies were received from Cllrs B. Cook & P. King who are on holiday.

3. DECLARATIONS OF INTEREST.

3.1 Surgery Action Group: Advice had been sought from L.A.L.C. regarding interest of Councillors Hallas, King and Latham as Members of S.A.G. It is deemed that the interest is "*Personal*", rather than "*Prejudicial*" and as such Councillors may participate in debate and vote on resolutions in regard to this matter.

3.2 Declarations of Interest Made:

M. Hallas	Village Design Committee, Surgery Action Group
J.Latham	Surgery Action Group
B. Flatters	Row Gardens Allotments Group
S. Stewart	Village Hall Management Committee

4 NOTES OF MEETINGS 19th MAY, 2011

The Notes of Meeting 19th May were approved as Minutes – proposed by Cllr Flatters, seconded by Cllr Stewart.

5. CLERK'S REPORT ON MATTERS OUTSTANDING.

5.1 From Briefing Meeting:

5.1.1. Report will be circulated with Agenda and taken as read unless further discussion requested.

5.1.2 Concern expressed that in the absence of Councillors, papers being circulated may not be attended to. A covering sheet will be attached to documents, e.g. Planning Applications and Councillors requested to obtain dated signature when passing on the document.

The internal e-mail system is in operation and Councillors are requested to check their accounts regularly.

5.2 Cllr Hallas proposed and Cllr Latham seconded the proposal that an additional Public Forum (15mins) be held at the conclusion of Council Meetings. This was unanimously agreed.

5.3 Meetings will be held monthly, excepting August; dates to January 2012 have been arranged.

5.4 Councillor Training:

5.4.1. POST ELECTION ASSEMBLY FOR NEW COUNCIL MEMBERS

(Cranwell, 11th July, 7.00p.m.) All Councillors are requested to attend if possible. Clerk to notify LALC and coordinate attendance/travel arrangements.

5.4.2. WHAT'S ON THE AGENDA . (Rippingale 12th July, 1.30p.m.) Reservations made for all Councillors.

5.4.2 RISK ASSESSMENT (Fulbeck, 18th July,) Cllr Exton and Clerk attending.

5.5 Councillor's Responsibilities. List to be published in Newsletter etc.

Mike Hallas (440804) Mike.hallas@rpcouncil.co.uk

- Council Chairman
- Oversee Finances
- Village Design Committee Liaison
- Parish Council Plan

Jim Latham, (440025) Jim.latham@rpcouncil.co.uk

- Council Vice Chairman
- War Memorial
- Rippingale Surgery
- Web Site Support

Brian Cook (440143) Brian.cook@rpcouncil.co.uk

- Reported Maintenance Matters (Other Councils/Agencies) Monitoring

Mike Exton (440211) Mike.exton@rpcouncil.co.uk

- Grass Cutting & Village Maintenance
- Playing Field Usage/ Storage Facility/Portakabin (key holder)
- Web site support

Barry Flatters (440823) Barry.flatters@rpcouncil.co.uk

- Emergency/Flood/Neighbourhood Watch Liaison
- Street Light Reporting
- Row Gardens Allotments Group Liaison

Peter King (440387) - No e-mail

- Rippingale Surgery
- No Cold Calling Zone

Stan Stewart (440160) Stanley.stewart@rpcouncil.co.uk

- Use of Playing Field Monitor
- Village Hall Management Committee Liaison.

5.6 Village Website. - Mr. J. Warman's offer of assistance previously circulated. It was agreed that an informal meeting be held – Cllrs Exton and Latham to attend and former Cllr Moseley be invited to assist in hand over. Mr. Warman to be subsequently invited to attend Parish Council meeting. All agreed that an easily managed, simple system is required. Any outstanding invoices relating to hosting to be sent to Clerk.

5.7 Queen's Jubilee 2012.

It was agreed that the letter, previously circulated, be sent to Village Organisations, Businesses and individuals and published in Newsletter to establish interest in a Community Celebration.

5.8. Standing Orders

Copies of Revised Standing Orders have been obtained. Clerk and Chairman will peruse and report to Council.

6. FINANCIAL MATTERS

6.1 Audit March 2011 – Books and records still with Internal Auditor.

6.2. Bills for Payment, Budget, Bank Accounts.

S. Scholes	£496.84
HMRC	£ 36.33
Anglian Water (quarter)	£ 75.41
Fovia	£ 54.90
Society Local Council Clerks	£ 95.00
C. Boyfield	£435.30

Cllr King requested to complete change of bank signatories; meanwhile Cllrs Hallas, Exton and Flatters have authority to sign cheques.

6.3 The Chairman will oversee Council Finances in support of Clerk.

6.4 Clerk to look into computerised accounting systems at forthcoming SLCC Seminar.

7. PLANNING

7.1 (0214) **Storage Container**, Playing Field.

7.1.1 SKDC confirm Planning Permission has been granted. Clerk has requested sight of Permission.

7.1.2 Cllr Exton confirmed that the unit will be used for equipment currently stored by Mr. Boyfield for the Council. Funds have been previously allocated (£1500), Cllr Exton will contact suppliers again and report back to Council.

7.2 (00258) Enforcement Procedure, Removal of Caravan & Commercial Vehicles , **land to rear of Doctor's Surgery**. Clerk has contacted SKDC on behalf of resident who is continuing to be affected by noise of generator on site. SKDC will monitor and request Council's help to provide (e.g.) photographic evidence of use of site prior to siting of caravan etc. It was agreed to contact VDC on this matter.

Chairman agreed to contact Police with regard to ongoing distress caused to resident.

7.3 Fence, 7 Middle Street – matter is in hands of SKDC.

7.4 Erection 2 Dwellings, 12 High Street – details previously circulated.

7.4.1 Letter of objection received from residents 14a High Street was noted.

7.4.2 The Clerk advised SKDC policy regarding legitimate objections to Applications and it was agreed that the Parish Council had no objection to the application, per se. Representations to the District Council should refer to the personal objections received by Parish Council, and letter of complaint forwarded.

7.4.3 Cllr Exton will discuss SKDC Policy document with complainants direct.

7.4.4 It was further agreed that arrangements regarding house on front of site should be considered by SKDC with the application.

(Note: See also PMPF 4 – below, page 6)

7.5 Erection Log cabin/home office 9 East Street – details previously circulated. No objections raised, SKDC to be advised.

7.6 Change of Use from School to Offices, Rippingale CoE School – details previously circulated.

7.6.1 It was agreed that the Parish Council has no objection to the application per se, but that the following representations to SKDC will be made:-

7.6.1.2 the character of the existing Victorian building must be retained.

7.6.1.3 there is concern regarding access for up to 15 vehicles onto of High Street.

7.6.1.4 the future of former playing field behind the school, owned by LCC be confirmed.

7.6.1.5 it is of concern that the application could be part of a larger building development plan using the land to the rear.

8. CORRESPONDENCE RECEIVED. May – June 2011.

8.1 Correspondence Lists will be distributed with Agenda and taken as read unless otherwise requested.

8.2.1 (LCC Head of Planning) Minerals and Waste Local Development Framework: Development Management Policies, Draft Waste Policy, DM19 Consultation.

8.2.2 (The Clerk, May 2011) Feature on Localism

8.2.3 (SKDC Legal Services, 27.05.11) Request for volunteers to join SKDC Standards Committee.

8.2.4 (Community Lincs, May 2011) Request for assistance in promoting Digital TV Switchover Scheme to disabled & elderly etc. Passed to Cllr Latham for Newsletter item and further investigation.

9. Receive Reports from Council REPRESENTATIVES:

9.1 Grass Cutting, Village Maintenance Matters

9.1.1 Fence repairs to tennis court are required. Mr. Boyfield will attend to, together with weed control around court and repainting village signs.

9.1.2 Cllr Exton suggested councillors meet on Playing Field (Agreed **Saturday 18th June**, 11.00a.m.) to review play equipment, fencing etc.

9.1.3 Car Parking, Dovecote.

Cllr Flatters reported to SKDC cars parking on grass, car maintenance being carried out in dangerous manner and unauthorised use of the car park. He expressed appreciation to SKDC for a prompt response and action has been taken/in hand. Situation to be monitored.

9.1.4 Street Lighting.

Cllr Flatters advised that all reported lights have been repaired, or are awaiting tree surgeon attention. His visits to residents making reports were appreciated.

9.2 **Casual Hire Agreement**, Playing Field.

9.2.1 Copies of the "Casual Hire Agreement" for use by occasional users – such as Beer Festival had been previously circulated.

9.2.2 Hire rates to be agreed and were variable.

9.2.3 Cllr Hallas proposed and Cllr Stewart seconded the proposal that the Casual Hire Agreement be approved for use by the Parish Council. This was unanimously agreed.

9.2.4 Cllrs Exton and Stewart will continue to monitor use of the playing field.

9.2.5 A Policy is required for proper use of the Tennis Court facility, such as providing keys, storage of nets etc. Cllr Exton to speak with residents 19 Pinfold (Mr. Mrs. J. Tyler) who are informally assisting in this matter.

9.3 **Playing Field, Football Club**

9.3.1 It would appear that the Club made alternative arrangements to hold the June tournament.

9.3.2. It was agreed that the Clerk would again request payment (£405) for use of field 2010 – 2011 season and that

9.3.3. Club will not be permitted to use field for new season unless agreement is in place.

9.4 Doctor's Surgery

Cllr Hallas advised that PCT staff are on leave; the proposed meeting of all parties has yet to be arranged. Cllr Latham offered to be the Council's lead liaison with the PCT.

9.5 Allotments – Noting to report.

9.6 Outstanding & Reported Maintenance Matters.

9.6.1 War Memorial – report by Cllr Latham previously circulated.

Cllr Latham will take this matter forward – obtaining quotes for repair work and materials only as C. Boyfield may be able to do the repairs. It is anticipated that the restoration administration will be a lengthy project. Cllr Latham suggested that consideration be given to the preservation of the Cross on Village Green and requested any information on village artefacts.

9.6.2 "Middle Street" sign (Village Green) was reported to SKDC, in the meantime has been repaired by Mr. P. Rippingale who will be thanked.

9.6.3 "No Cold Calling Zone" – Cllr P. King will be asked to take this matter forward.

10. Reports from representatives of Outside Bodies – No representatives present.

11. Matters of an Urgent Nature – Nothing to report.

12. DATE OF NEXT MEETING

THURSDAY 14th JULY, 2011, 7.30p.m. Village Hall.

There being no further business, the meeting closed at 9.20p.m.

POST MEETING PUBLIC FORUM:

PMPF1: Use of Sodium Chlorate – Mr. Cotton asked that the legality of using this type of weed control be checked.

PMPF2: Jubilee 2012 – Mrs. Cotton suggested that Viking Signs be contacted.

PMPF3: School Change of Use Planning Application

- i) Mr. Cotton advised that the on-site Portakabin had been purchased by the Friends of the School. The unit has been offered to the Allotments Group and to the Football Club – neither considered it suitable for their use.

- ii) Mr. Bladon noted errors in Statement – i.e. that the area is well-served by public transport, and that the scheme will provide employment.

PMPF4: 12 High Street Planning Application – Mr. Bladon suggested that the Council request the houses to be re-sited on the plot in view of overlooking other properties.

PMPF5: War Memorial – Clerk confirmed that contact details of War Memorials Association supplied by Mr. Bladon have been passed on to Cllr Latham.

There being no further questions, the Chairman concluded the Public Forum at 9.25p.m.

Sheila Scholes,
Clerk to the Council,
15th June, 2011.